

FRANKLIN TOWNE CHARTER ELEMENTARY SCHOOL

General Board Meeting Minutes
4259 Richmond Street, Philadelphia, PA 19137
October 10, 2023, 2023
Start Time 6:00 P.M.

Roll Call:

- Attendees – T. Conway, C. Creelman, J. Garbarino, M. Grasso, M. Krajewski, E. McAleer, T. McDade

- Executive Session – Personnel Items

1. Motion to Waive Reading of August Minutes

1st. T. McDade 2nd. M. Krajewski

Action Accepted Unanimously by Board

2. Motion to Accept Minutes from August 30, 2023

1st. M. Grasso 2nd. C. Creelman

Action Accepted Unanimously by Board

Discussion: Review of July, August, and September Financials

3. Motion to Accept Financials for July, August, and September of 2023

1st. T. McDade 2nd. C. Creelman

Action Accepted Unanimously by Board

Discussion: Principal's Report

- PSSA Scores
- Focus Moving forward
- 1st MP ends Friday, November 3, 2023

Discussion: Data Dive for PSSA and Outstanding Work from Employee A

4. Motion to Give a Performance Bonus to Employee A

1st. M. Krajewski 2nd. T. McDade

Action Accepted Unanimously by Board

Discussion: Building Update

Discussion: Personnel - New Hires

- Employee B – Building Substitute – October 2, 2023
- Employee C – Café Aide – TBD
- Employee D – Café Aide – September 22, 2023
- Employee E - Café Aide – September 27, 2023

5. Motion to Accept the Hiring of Employees B, C, D, and E

1st . T. McDade 2nd . M. Grasso
Action Accepted Unanimously by Board

Discussion: Personnel – Resignations

- Employee F – Café Aide – Resigned as of September 22, 2023

6. Motion to Accept the Resignation of Employee F

1st . M. Krajewski 2nd . T. Conway
Action Accepted Unanimously by Board

Discussion: Narcan Policy

Discussion: Use Policy and Waiver for Gym Equipment

7. Motion to Accept the Use Policy and Waiver for Gym Equipment


1st . T. McDade 2nd . M. Grasso
Action Accepted Unanimously by Board

New Business:

- Board Dinner – December 8, 2023
- Staff Bowling Day – November 1, 2023

8. Motion to Adjourn: 6:40 p.m.

1st . T. McDade 2nd . M. Krajewski



Thomas Conway
Recording Secretary